



## Application for early childhood education / pre-primary education

Date received \_\_\_\_/\_\_\_\_ \_\_\_\_

Recipient \_\_\_\_\_

The primary channel for applying for a place in early childhood education or pre-primary education is the online service of early childhood education services ([www.rovaniemi.fi/varhaiskasvatus](http://www.rovaniemi.fi/varhaiskasvatus)). If it is not possible for you to send an application online, you can use this form.

1. Child's personal information	Last name and first name(s) (underline preferred first name)	
	Personal identity code	Home municipality
	Street address	
	Postal code	City/town
	Native language <input type="checkbox"/> Finnish <input type="checkbox"/> Swedish <input type="checkbox"/> Sami <input type="checkbox"/> Other, please specify	
2. Family information	Name of the custodian	Personal identity code
	Email address	Telephone
	Place of work/study and phone number	Working hours
	Name of the custodian or other spouse/partner living in the same household	Personal identity code
	Email address	Telephone
	Place of work/study and phone number	Working hours
3. Other under 18-year-old children in the family	Names and personal identity codes of children living in the same household	Day care facility
4. Family relationship	<input type="checkbox"/> sole custody <input type="checkbox"/> other custodian <input type="checkbox"/> joint custody <input type="checkbox"/> marriage <input type="checkbox"/> cohabitation <input type="checkbox"/> registered partnership	Name of the joint custodian who lives elsewhere
		Address
		Telephone
5. Preferred early childhood education / pre-primary education facility	Preferred choice <input type="checkbox"/> day care centre <input type="checkbox"/> family day care	Name of the day care centre: 1. 2. Family day care provider or area:
	Child's current day care or preschool	Can you transport the child? <input type="checkbox"/> Yes <input type="checkbox"/> No

6. Need for early childhood education and pre-primary education	<p>Preferred start date of day care / preschool / transfer</p> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p><input type="checkbox"/> Full-time early childhood education 7+ hrs/day Need for the service per month <input type="checkbox"/> max 10 days <input type="checkbox"/> 11–15 days <input type="checkbox"/> 16- days</p> <p><input type="checkbox"/> Full-time early childhood education 5–7 hrs/day Need for the service per month <input type="checkbox"/> max 10 days <input type="checkbox"/> 11–15 days <input type="checkbox"/> 16- days</p> <p><input type="checkbox"/> Part-time early childhood education max 5 hrs/day</p> <p><input type="checkbox"/> Free preschool education</p> <p>Need for day care after preschool <input type="checkbox"/> max 5 hrs/day <input type="checkbox"/> over 5 hrs/day</p> <p>Need for the service per month <input type="checkbox"/> max 10 days <input type="checkbox"/> 11–15 days <input type="checkbox"/> 16- days</p> <p><input type="checkbox"/> Preparatory education for basic education Preparatory education is provided for children with an immigrant background who do not yet have the Finnish language skills required for attending pre-primary education.</p> </div> <div style="width: 35%;"> <p>Day care hours Mon–Fri from _____ to _____</p> <p>Need for non-standard hour child care <input type="checkbox"/> Saturdays <input type="checkbox"/> Sundays <input type="checkbox"/> evenings (18-22) <input type="checkbox"/> overnight Custodian(s) must get written proof of shift work from their employer(s)</p> </div> </div>
7. Child's health	Things to keep in mind about the child's health (illnesses, allergies, medical statements):
8. Additional information	
9. Reporting changes	If your child no longer needs day care or if your child's needs change, please contact the service coordinator of early childhood education services without delay by sending an email to varhaiskasvatus.palveluohjaus(at)rovaniemi.fi or by calling +358 16 322 6600.
10. Customers' rights	<p>Your data will be entered in the customer database of the early childhood education services of the city of Rovaniemi. Certain information on kindergarten children and their parents will be entered in the early childhood education database Varda and information on preschool children in the Koski database. For more information about this, please see the privacy policies for the early childhood education customer database and Varda. The privacy policy for the Koski database is available on the website of the Finnish National Agency for Education.</p> <p>Customers have the right to know what personal information has been collected from them and how and to access their personal information. Customers also have the right to request the rectification of inaccurate personal data. More information is on the website of the city of Rovaniemi.</p>
11. Signatures	<p>I declare that the information I have given is accurate and agree to have this information checked.</p> <p>Place _____ / 20 _____ Custodian's signature</p> <p>Place _____ / 20 _____ Custodian's signature</p>

Send this form to: Varhaiskasvatuksen palveluohjaus, PL 1009, 96101 Rovaniemi